

## APPLICATION FOR THE COLLEGE LEAVING CERTIFICATE

To,  
The Principal,  
AISSMS COP,  
Pune – 411 001.

Date:     /     /20

Respected Madam,

I am \_\_\_\_\_ here by request you kindly to issue me college Leaving certificate. I need the same for the following reason/s. (Please tick the appropriate option).

- (i) I have passed the B.Pharm. / M.Pharm. \_\_\_\_\_ exam. held in Nov. \_\_\_\_ / May \_\_\_\_
- (ii) I wish to seek admission elsewhere for B.Pharm. / M.Pharm.
- (iii) I wish to seek admission elsewhere for Degree Non – B.Pharm. / M.Pharm Program.
- (iv) I wish to cancelled the Admission for getting / got the Job / Service.

(v) I am furnishing below the relevant details.

- (i) Academic year \_\_\_\_\_ Class to which first admitted in the college: B. Pharmacy / M. Pharmacy Branch: \_\_\_\_\_
- (ii) Last class in which studied: \_\_\_\_\_
- (ii) Details of receipt of Rs. \_\_\_\_\_ which I paid for Leaving Certificate / Duplicate Leaving Certificate is: Receipt no. \_\_\_\_\_ Date \_\_\_\_\_

**(vi) I am enclosing herewith the following documents for your ready reference.**

- (i) No Dues Certificate (original).
- (ii) Attested photocopy of last appeared examination result.
- (iii) Leaving Certificate receipt.

I have completed all the formalities of the College and No due remains on my name. I therefore request you kindly to issue me the College Leaving Certificate at the earliest.

Thanking you.

Yours sincerely,

Remark of the Principal: \_\_\_\_\_



# AISSMS

COLLEGE OF PHARMACY

IMPARTING EXCELLENCE IN EDUCATION & RESEARCH

Approved by AICTE & PCI New Delhi, Recognized by the Government of Maharashtra,  
2F,12B recognition by UGC, Affiliated to Savitribai Phule Pune University  
Accredited by NAAC with A Grade



Date :

## NO DUES CERTIFICATE

Mr./Ms. ....student of .....B. Pharm / M. Pharm have  
passed/failed with ..... Class. We are hereby issuing no any dues of the student  
remain with the college. The details are given below.

### Student clearance signature from the college authorities

1) Class Teacher/HoD-M.Pharm:..... 2) Central Store/Breakage dues in-charge (R.No.:102/105): -.....

3) APGA Co-ord. (R.No.:202)..... 4) Alumni Co-Ord:(R.No.:201) .....

5) Scholarship Section (R.No.:06).....6) Training & Placement Cell: .....

Dr.S.V.Gandhi

7) Sports Section.: ..... 8) Anti-Ragging Cell Co-Ord: .....9)N.S.S(R.No.:05).....

Mr. R. S. Manohar

Mr.J.W.Gajbe

### 10) Laboratory Assistants:-

A) Pharmaceutical Chemistry: (R.No.:114) 1)..... 2) .....

Mr.R.S.Manohar

Mr.S.V.Kasbe.

B) Quality Assurance: (R.No.:103) 1)..... 2) .....

MR.R.Y.Chingale

Mrs.A.S.Divarte

C) Pharmaceutics: (R.No.: R.No.:08) 1) ..... 2) .....

Mr.V.R.Kolambe; MR.S.V.Kasbe

Mr.Sandeep R. Patil

D) Pharmacology: (R.No.:201) 1)..... 2).....

Mr.D.S.Tekawade

Mr.Swapnil R.Patil

E) Pharmacognosy: (R.No.:203) 1) ..... 2) .....

Mr.A.R.Kolambe

Mrs.M.S.Tapale

11) Project (B.Pharm) / Research Guide (M.Pharm) .....

12)Student profile submission. (R.No.:206)..... 13) Library (R.No.:301).....

Dr.Tina Saldanha

14) Account Section:(R.No.:07) ..... 15) Office Superintendent: (R.No.06) .....

Remark (if any) \_\_\_\_\_

Signature of the Principal