



NOTE: ALL STUDENTS ARE INSTRUCTED TO KEEP HANDY SCAN COPY OF ALL THE ORIGINAL DOCUMENTS (size less than 200kb, pdf format) AS PER THE CATEGORY BEFORE FILLING ONLINE COLLEGE ADMISSION FORM.

Manual For Admission Procedure

1. After preparations of documents please go to the website i.e. **admission.aiissms.org**
2. Click on 'Sign up' button.
3. Fill your personal details & click on 'Create' button.
4. Next you will get the admission form, fill all information in details and upload the documents as per the category requirements.
5. Submit the form and **take the photo or note down the student code** for further process.
6. The form will be send to the approval through online process, he/she will be approved the form
7. Submit Printout of the form along with signature of student and parent in the **Room No: 214.**
8. After approval of the approver fee payment option will be open in student login.
9. For student login –use website : **erp.aiissms.org**
10. Student can login to website: **erp.aiissms.org** through student Code as user name & password.

- 11. Change your password and go to the fee and select online payment option and pay the fees.**
- 12. After payment go to the room No. 214 and meet Mr. Ajay Kolambe for submission of admission form and confirmation on CET Website.**
- 13. Mr. Ajay Kolambe will provide further information.**

List of documents (First year B Pharm)

1. Allotment Letter
2. Seat acceptance letter (CAP Processing fees Paid Rs. 1000, letter)
3. MHT-CET scorecard
4. NEET scorecard
5. SSC mark sheet.
6. HSC mark sheet.
7. Leaving Certificate
8. Domicile Certificate / Certificate of the Indian Nationality of the candidate/Birth Certificate/Passport
9. Caste certificate (If applicable)
10. Caste validity certificate (If applicable)
11. Non creamy layer certificate @ valid upto 31st March 2026. (If applicable)
12. Eligibility Certificate for Economically Weaker Section (Proforma- V) valid for 2025-26 (If applicable)
13. Income certificate valid for 2025-26 stating that his/her parent's annual income is less than Rs. 8 Lakh (If applicable)
14. Defense Service Certificate Proforma – C/D/E. (If applicable)
15. Domicile certificate of father/mother who is an Ex-service personnel is domiciled in the State of Maharashtra. (If applicable)
16. Physically handicapped Certificate showing 40% disability in the Proforma (If applicable)
17. Proforma-U for orphan candidate (If applicable)
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List of documents (First year M Pharm)

1. GPAT scorecard
2. Allotment Letter
3. Seat acceptance letter (CAP Processing fees Paid Rs. 1000, letter)
4. SSC mark sheet.
5. HSC mark sheet.
6. B. Pharm mark sheet (1st and 2nd year)
7. B. Pharm mark sheet (3rd and 4th year)
8. Conversion certificate of Final year
9. Leaving Certificate (B. Pharm)
10. Domicile Certificate / Certificate of the Indian Nationality of the candidate/Birth Certificate/Passport
11. Caste certificate (If applicable)
12. Caste validity certificate (If applicable)
13. Non creamy layer certificate @ valid upto 31st March 2026. (If applicable)
14. Eligibility Certificate for Economically Weaker Section (Proforma- V) valid for 2025-26 (If applicable)
15. Income certificate valid for 2025-26 stating that his/her parent's annual income is less than Rs. 8 Lakh (If applicable)
16. Physically handicapped Certificate showing 40% disability in the Proforma (If applicable)



AISSMS

COLLEGE OF PHARMACY

IMPARTING EXCELLENCE IN EDUCATION & RESEARCH



Approved by AICTE & PCI New Delhi, Recognized by the Government of Maharashtra,
2F,12B recognition by UGC, Affiliated to Savitribai Phule Pune University
Accredited by NAAC with A Grade

GENERAL ADMISSION GUIDELINES FOR B. PHARM. & M. PHARM.

1. In the State of Maharashtra, all admissions are done through Centralized Admission Procedure on the basis of MHT-CET/NEET score which is conducted by Government of Maharashtra, State Common Entrance Test Cell, Mumbai.
2. The centralized admissions are done by Government of Maharashtra, State Common Entrance Test Cell, Mumbai, having website www.cetcell.mahacet.org.
3. The Competent Authority conducts Maharashtra State Common Entrance Test (MHT-CET) for the candidates.
4. Every student (Maharashtra State / OMS / All India Level Candidates) seeking admission to B. Pharm course must have appeared for MHT-CET/ NEET.
5. The MHT-CET 2025 brochure has been published and is available on the website www.cetcell.mahacet.org.
6. The eligible students have to register at Scrutiny Center (SC) allotted by the competent authority and get the original documents verified and have to submit the Xerox copies of documents at SC.
7. The inter-se-merit list is published on the website by competent authority on the basis of MHT-CET score.
8. All types of candidates seeking admissions to B. Pharm under CAP must register and get documents verified at designated SC including Institute Level admissions.
9. Students have to fill the Options online or at SC through their login.
10. The provisional allotment of CAP is displayed on website as per the schedule published.
11. The competent Authority conducts the specified admission rounds.
12. The candidates report to allotted Institute and confirm the admission along with original documents and fees.
13. For admission to M. Pharm course, student must have appeared for the GPAT 2025.

14. The merit list for M. Pharm is prepared on the basis of GPAT score.
15. Admissions of M. Pharm are done by Competent Authority through online CAP rounds.
16. The Direct S. Y. B. Pharm. admissions are also made by (CAP) as above.