



# AISSMS

COLLEGE OF PHARMACY  
IMPARTING EXCELLENCE IN EDUCATION & RESEARCH



## INTERNAL QUALITY ASSURANCE CELL

### Minutes of IQAC Meeting No. 4(2023-24)

Date	Time	Mode	Venue
30 <sup>th</sup> May 2024	3.30 pm	In-person	Seminar Hall

The following committee members attended the meeting:-

Sr. No.	Name	Designation
1.	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2.	Shri D. R. Jitkar	Management representative, AISSMS
3.	Dr. Jyutika Rajwade	Member from local Society
4.	Mrs. Nita Shitole	IQAC Member (Parent)
5.	Mr. P.N. Bhosale	Office Superintendent
6.	Dr. Mrinalini Damle	IQAC coordinator
7.	Dr. Monica RP Rao	Faculty member
8.	Dr. T.S. Chitre	Faculty member
9.	Dr. S.V. Gandhi	Faculty member
10.	Dr. P.B. Deshpande	Faculty member

The following agenda points were discussed in detail and following resolutions were passed.

**Subject No. 1:** Briefing on the minutes of last meeting

**Resolution:** The members were briefed about “Minutes of IQAC meeting” dt. 29<sup>th</sup> Feb. 2024 and the “action taken report”.

**Subject No. 2:** To review Status of “Advance Instrument handling course”

**Resolution:** a) It was noted that Advanced Instrument Handling course for AY 2023-24, will be conducted in July 2024.

**Subject No. 3:** Review of faculty PBA 2022-23 scores, “Students Satisfaction Survey 2023-24” and results of Vidnyan Chetana Competition for 2023-24.

**Resolution:** a) Summary of Student Satisfaction Survey (SSS) 2023-24 was noted and appreciated.

b) The results of Vidnyan Chetana Competition for 2023-24 were noted. The winning teams and the respective guides were appreciated.

c) The teachers with top scores in “Performance based Appraisal 2022-23” viz. Dr Mrinalini Damle, Dr. MR Bhalekar and Dr. SV Bhandari were appreciated.

**Subject No. 4:** To organise SYNAPSE 2024 in Sept./Oct. 2024 and Faculty incentives for quality research publications

**Resolution:** a) It was resolved that Biannual State level research presentation competition SYNAPSE will be planned and organised in Sept./Oct 2024.

b) The RAC (Research Advisory Cell) of college should discuss "Incentive scheme for encouraging faculty members for quality publications in Scopus/Web of Science indexed journals" and communicate to Hon. Secretary for approval.

**Subject No. 5:** To organize training for effective use and maintenance of Teaching-learning AV facilities, b) To initiate efforts to increase utilization of online learning resources. c) To design and finalize/ decide policy for effective utilization of power back up facility.

**Resolution:** It was noted that training for effective use and maintenance of Teaching learning AV facilities will be organized. Librarian will initiate efforts to increase utilization of online learning resources. A policy will be finalized for effective utilization of power back up facility.

**Subject No. 6:** Segregated dates to be planned for sports and cultural activities in 2024-25

**Resolution:** Various events under annual sports and cultural activities will spread over the academic year.

**Subject No. 7:** To review Industrial visit, E-governance report, review activities as per "College Academic Calendar", FDP in collaboration with NAAC, International FDP for 5 days duration in 2024-25, Training programme for non-teaching staff, Observations/remarks during PTV on 9-10 May 2024, Staff (teaching as well as non-teaching) to take up online courses for up-skilling. Duration at least 5 days

**Resolution:**a) Industrial visit QA students and faculty to Seveillar Clinical Supplies Pvt. Ltd. Ranjangaon MIDC, Shirur was successfully conducted on 20<sup>th</sup> May 2024.

b) E-governance at college in various activities related to admission, finance-accounts, exams, academics was noted.

c) It was noted that College Magazine and IAEC meeting are pending out of the activities planned for March to May 2024. It was resolved to complete those on priority.

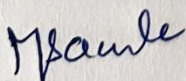
d) It was noted that NAAC reply regarding our seminar proposal is still awaited.

e) International FDP of 5days duration will be planned for AY 2024-25.

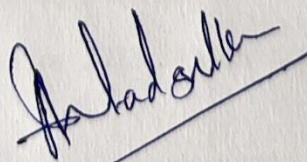
f)It was noted that "Development program" for non-teaching staff is underway for the current academic year.

g) Observations/remarks during PTV on 9<sup>th</sup> and 10<sup>th</sup> May 2024 were noted and action plan was discussed to fulfil it.

h) Teaching as well as non-teaching staff will be required to complete at least one Swayam course in AY 2024-25.



Dr. M.C. Damle  
Coordinator



Dr. Ashwini R. Madgulkar  
Chairperson