

1. Upload and Share, relevant and specific, Policy and Circular(s) on the Mentor – Mentee Establishment (SoP, Protocols, Rules and Regulations) *

Mentor : Mentee Cell

Objective of Counseling/ Mentoring Cell AISSMSCOP:

- To counsel the students on professional as well as personal issues by respective mentors on a regular basis and to keep track of the progress of the mentee
- Bonding , compassion and Leadership amongst students
- Career Opportunities
- To solve the grievances and report it to the concerned committee (ICC/ Antiragging/Grievance committee)
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Policy of Counseling/ Mentoring Cell AISSMSCOP:

A teacher student council is for the mentoring of the students in order to counsel students for the problems (personal or academic) faced by them.

1. Committee of teachers is formed for looking after the mentoring activity. This committee is responsible for smooth function of mentoring activity throughout the year.
2. Every Teacher is allotted few students as mentee and the teacher is told to guide the students regarding Academics, competitive exams, higher studies, and various Scholarships and courses.
3. If required the issues reported by students are to be brought the notice of Principal.
4. If any specific personal issues are found by the mentor teacher, then those students are to be guided to take professional counseling from IHHI Counselors.
5. Minimum 1 meeting per semester is to be conducted by the teacher Mentor.
6. Teachers maintain the record of mentoring with them (Soft/hard copy).
7. The record is maintained in the format provided to them.
8. **Professional Mentoring facility** is made available to the students by AISSM Society provided through Institute of Holistic Healing India.
9. The professional Counselor's counsel students for various issues related to learning, stress, depression, relationship difficulties, lack of confidence and various other problems weekly twice college premises.
10. If any specific issue is felt by the counselors, they bring it to the notice of In charge teachers for Mentoring activity and then they are discussed with Principal and, parents of the mentee are also called in such cases.
11. We also provide **Buddy mentoring system** at AISSMS COP where the Third year students mentor the first year and further the same students in Final Year College mentor the second year students as the senior students can advice and be a support system for their juniors in terms of career and enjoying the learning experience in college. One faculty member is always associated with these buddy mentor students to have a watchful eye.

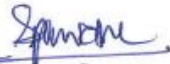
12. Mentoring Teachers and Committee members make an appeal to TY students for giving their name as Buddy mentor and then students are of FY are allotted to them.
13. Buddy students are provided with certificates to appreciate their work.
14. Information of the mentoring system through Teachers, Buddy mentors and professional mentors is given in the Induction Programme of FY B.Pharm and M.Pharm.
15. Professional mentors give a lecture during induction programme and make an appeal to all students for counseling.
16. Bills submitted by IHHI are to be forwarded through Accounts officer of college.



Dr. Trupti S. Chitre



Mrs. Sonali Anardi



Mr. Pradeep Sonawane

Mentoring Committee



Dr. Ashwini R. Madgulkar
Principal
AISSMS College of Pharmacy
Pune-1



Method:

1. Mentoring Teachers committee is formed.
2. This committee is responsible for smooth conduct of Mentoring activities.
3. They distribute mentees to students (as per mentor: mentee ratio)
4. The staff member is instructed to conduct minimum one meeting per Semester with the allotted students.
5. The detail data of each allotted student should be collected in the format provided in a **register/soft copy** .Any difficulties or problems faced by the allotted student should be noted and efforts to solve them should be taken appropriately in consent with the concerned committee (ICC/ Antiragging/grievance committee)
6. The teacher should counsel the students for career guidance and higher studies preparation from the root level.
7. If required issue is discussed with Principal Madam or professional counselors.
8. The report of the meetings should be submitted to the in charge.
9. A compiled action taken report should be submitted at the end of the academic year to the incharge in the given format.

Academic Year:

Name of Student	Class	Year	Grievance	Action taken
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Sign of the Mentor:

Name of the Mentor:

10. The mentoring committee makes an appeal to TY students and students voluntarily give their names and become Buddy mentors for FY Students.
11. The Third year students when go to Final Year mentor the second year students. One faculty member is always associated with these buddy mentor students to have a watchful eye.
12. Information of the mentoring system through Teachers, Buddy mentors and professional mentors is given in the Induction Programme of F.Y. B.Pharm and F.Y. M.Pharm.
13. Professional mentors give a lecture during induction programme and make an appeal to all students for counseling.
14. Bills submitted by IHHI are to be forwarded through Accounts officer of college.

Following information/questionnaires are to be used as guidelines. (This only for reference)

- a. Each and every student should be made aware of Mission, vision and quality policy of college
- b. Each and every student should be made aware of

- a. college website
- b. college magazine/bulletin,
- c. upcoming college events
- d. Information about the various committees related to grievances/Antiragging/ internal complaints.
- e. Scholarships viz EBC, SC/ST, Lila Poonawala ,Earn and Learn Scheme
- f. Vishesh Margdarshak Yojana
- g. Vidarthini Vyaktimatv Vikas Yojana
- c. Each mentor should discuss issues related to
 - a. Extra curricular interests/ Sports interests
 - b. Health issues
 - c. Career interests and guidance
 - d. Academic performance analysis
 - e. Communication skill development/ Language lab usage.
 - f. Infrastructure compliance
 - g. Ease of understanding of each subject
 - h. Interest in field of art/cultural and student contribution in same.
 - i. Mode of commuting to college
- d. Each student should inculcate research aptitude by
 - a. Informing the inhouse project facility
 - b. Thrust areas of research
 - c. Research options in AISSMS base upon the individual interest.
- e. Student interest in Social Involvement and Environment related issues to be noted and encouraged for the same for eg their enrollment in NSS/ NGO/ Vasundhara/Blood donation/Orphanages/Old age home etc.

Format to be entered in the register/Soft copy

Basic information of students enrolled

Class:

Roll no

Academic year:

Staff:

Name

Local/Non Local:

Contact details (student)

Students email ID

Contact details (parents/guardian)

Parents email ID

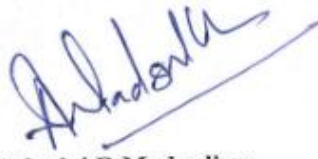
Address (residence/hostel /room)


Dr. Trupti S. Chitre


Mrs. Sonali Anardi


Mr. Pradeep Sonawane

Mentoring Committee


Dr. Ashwini R. Madgulkar
Principal
AISSMS College of Pharmacy
Pune-1



SUMMARY OF MENTORING FOR THE YEAR 23-24

Summary of Mentoring by Teachers

Sr.No.	Year	Total number of students *	Total no of Teachers	Buddy Mentors
1	F.Y.B.Pharm	107		T.Y. and Final Year Students under guidance of teachers
2	S.Y.B.Pharm	128		
3	T.Y.B.Pharm	109		
4	Final Year B.Pharm	118		
5	M.Pharm (Final)	64		
Total Students		526	31	102
				(14 Diploma Students are allotted to Teachers)

Teacher -Mentee Ratio = 1: 16

**Some of the students have not cancelled admission but are on record but have never reported in any particular academic year.*

Summary of Mentoring by Indian Institute of Holistic Healing (IHHL)(Till April 24)

Total number of students= 40
Total number of sessions= 116
Total number of hours= 106


Dr. Trupti S. Chitre


Mr. Pradeep S. Sonwane


Mrs. Sonali B. Anardi

(Mentoring committee)


Dr. Ashwini R. Madgulkar
Principal



Principal
A.B.S.M.S. College of Pharmacy
Pune-1

AISSMS COLLEGE OF PHARMACY, KENNEDY ROAD, PUNE
 MENTOR-MENTEE RATIO
 OVERALL DATA OF TEACHERS WITH MENTEEES 2023-2024

Sr. No.	Faculty members	No. of 23 TY students	No. Of Final Yr students 23-24	Buddy FY B. Pharm	Buddy SY B. Pharm	No. Of Pharm S.Y. Students	Total no. Of students in 23-24
1	ARM					2	2
2	ANA	8	10			18	18
3	JG		13			1	14
4	MMB		12			2	14
5	SHR		11				11
6	SMP	8	8			3	19
7	VNW		14				14
8	TS		12			3	15
9	SVB	10	5			5	20
10	RRP		6		6	3	15
11	SUK	10	3			5	18
12	NY	7	4				11
13	SBA		10				10
14	MCD	6				6	12
15	SVT	10				7	17
16	KDA	8			5	3	16
17	ON	23					23
18	PL			8	6		14
19	MRR	9				4	13
20	SVG	10				6	16
21	PBD			8		5	13
22	MRR					4	4



23	TJ		7		6		13
24	JD		8				8
25	PM		12		6		18
26	GG			8	6		14
27	DJ			8			8
28	ST			8			8
29	SD			8			8
30	MKA				8	2	10
31	TSC					4	4

Teacher : Mentee ratio= 1:16

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Outcome 23-24(Final Yr-S:Y) Buddy Mentors Report

126	MAGAR PRATHAMESH RAMESH			
127	MAHADDAIKAR SHAMBHAVI PARAG	Soham Shinde	NI	General information provided about mentoring and other research facilities at college.
128	MAHAJAN AKANSHA SUDHIRRAO			Discuss issues related pertaining peer pressure and tension; queries related with Scholarship, Frequent interaction with faculties to resolve Academic Issues, Shared Knowledge About Compitative Exams GPAT, GATE etc.
				Resolve queries related with Scholarship, Frequent interaction with faculties to resolve Academic Issues, Shared Knowledge About Compitative Exams GPAT, GATE etc.



Outcome: MENTORING REPORT FOR THE ACADEMIC YEAR 2023-24							
Name of staff	Name of the Mentee	Class (Third Yr)	Grievance	Action taken	Summary of topics discussed	Outcome	Date of conduct- ODD SEM AND EVEN SEM
Asha	Adarsh Vaishnavi	TY	Nil	NA	Career Options, About different competitive exams, and courses after B.Pharm	Students scheduling and planning for competitive exams so that they can opt for different exams in different time frame	18/08/2023
	Agarwal Aryan Mukesh						
	Bhadguzar Gauri						
	Begum Mirvial						
	Balaj Nida						
	Bhalame Pooja						
Balakwale Shruti							
	Bhamburkar Pradipkshi						
Name of staff	Name of the Mentee	Class (Third Yr)	Grievance	Action taken	Summary of topics discussed	Outcome	Date of conduct- ODD SEM AND EVEN SEM



Dr.MCD	Bhandari Nandini Dattaraj	TV	NI	Guidance related to career in Pharmaceutical industry was provided.	Importance of regular attendance, Review of exam results, Discussion on career plan (M.Pharm, GPAT and other competitive exams), participation in extra and on campus activities, Scholar Support Scheme, Choice of Institute/School decision based on Sem 5 score.	Wishes to try career in Pharma marketing, Participated in cultural events in Feb 2024.	12th Oct 2020, 4th Jan 2024 and 21st March 2024
	Bhanpure Puja Ganesh						
	Elarani Avinash Ramesh						
	Bhise Simran						
	Bhosale Suyog Bilal Soyali Ramesh						
				General information provided about mentoring and other research facilities of college.		Plans to go for M.Pharm, SSB after since topper at Sem IV in 2022-23	



21-22

S. Y. B. Pharm 2021-22

List of Students-Roll call and batches	Buddy Mentors	Guiding Teachers	Meeting 1 Date	Meeting 2 Date	Issues discussed	Outcome
Batch A						
AGARWAL ISHA			4/05/24	20/03/22	Endowment of college/ website/ different committees (NSS, AFSB, extension activity) college committed & COURTESY.	Entirement & participation of committee in diff. course.
SANTOSH						
AMBEKAR SEIRAVANI						
NITIN						
AVHAD JAY GOPAL	Kahitja Ahang					
AWAD JAYESH SUNIL						
BACCHIEWAR SAIRAJ						
NAGNATH						
BAGAL JEEVAN						
NAYNATH						
BAJARE ATHARVA						
SANDEEP						
BANKAR TUSHAR						
ASHOK	Aditi Vaishya		30/01/2022	25/08/2022	GPAT Study, Syllabus, Method of study, In-house projects, Reference books.	Other entrance exams, GPAT study.
BARAVKAR PRATIKSHA		Megha Shiba	19/07/2021		In-house projects, Study material	
NANASO						
BHALERAO						
DEHANSURGE GIRISH						
SHANGARE AJAY						
BAHRUNATH						
BHATEWARA VINAY						
VISHAL	Ayush Katar			15/03/2022	Study material discussion, Entrance exam preparation	Discussed about different entrance exams.
BORSE ASHISH SANDEEP						
BUDHAWANT SAKSHI						
SANJAY			20/01/2022	26/03/2022	GPAT, NSS, NSS comps, Alumni meet, reference books	Reference books how to study for sessionals
BULANI RITESH						
HARESHLAL						
CHANGEDIYA RUSHE						
YOGESH	Sachin Maheta					

gibbony

Shidige

AMB



CHANNAWAR RADHIKA							
UMESH							
CHAUDHARI							
HIDASISHU YASHWANT							
CHAVAN RITESH							
MAHESH							
CHOUDEYASHOK							
GOVARDHAN							
CHOUDEHARY JAGDISH				19/10/21			
BHAVARLAL						25/10/2021	Space College facilities, NSS, Kuarini, APGA, Discussion about Subjects and Study Strategy.
CHOUDEHARY VENOD							
BHAWARLAL							
Batech B							
DAGA YASH							
NANDIKISHOR				10/07/21			
BHAUSAHEB							
DARKUNDE							
PRANAVRAJ							
GOWARDHAN							
DATE PRANITA							
SEHAJAJ							
DESAI JAYESH ULHAS							
DEHAGE SHIVAM							
NARAYAN							
DHAKE KHILESHWAR							
GADANAN							
DHENGALE KALYANI							
SUNIL							
DOMBRE SNEHAL							
SHIVKUMAR							
DOSHI NAKSHI NILESH							

Rucha Shinde

SAR

Safoni Kirad

Yash Malu

OD

Bhangvee Kalkankar






Exam related doubts were solved & discussion related to various call on NSS, APCSA etc.

Shared

GADEKAR SUJEET VINAYAKRAO		25/07/2021	Books, reference notes, paper pattern.	Exam form issues solved. In house project information cleared, discussion about college discipline by understanding.
GADHAVE SNEHAL DNYANESHWAR	Shrusi Koi	25/07/21	Concept clearing form filling.	Doubts were solved.
GAIKWAD MANSI MAHESH				
GAIKWAD RUTUJA SHRIKANT				
GAJARE SWASTIK SHARAD				
GHOLAP DNYANESH MARJIA	Shrusi vaidya	4/2/21	updates regarding exams & academics	Doubts were solved. exam related details were communicated.
GILDA TELAS JAGDISH GOLF SAHIL SUJIT		25/08/2021, 07/21	interrship, administration	
GORE OMKAR HEMANT GUPTA MANJISH ARVIND				
HENGAMBE ANAND HEMANT				
HINDALE KUNAL ANIL HYALD SHAILESH NISHNU	Dipti Shinde			VLE breaking session college counselling event
Batch C				
JADHAV SHRUNALINI SANDEP				
JAHAGIRDAR ADVAIT RAJESH				
JAJURNE OMKAR SIDHESHWAR	Dhruti Rathod	05/3/21 & 24/7/21	College notes, systems, academics, defat, (exam, reference books, past papers) helped to build for inter college participation activity base for practice etc.	Doubts solved (exam, reference books, past papers) helped to build for inter college participation activity base for practice etc.

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Signature
Date

KALBHORISHA					GPAT Study discussions
CHINTAMANI					other entrance exams
KALE ADITJAYWANT					
KALEKAR PRASAD					
DATTATRAY					
KAMBULE GAURI RAJESH	Riddesh Bharche		20/09/21	5/02/22	
KANADE DIVYA VIJAY					
KATKAR ROHIT					
NIVRUTTI					
KHAMVILKAR			15/02/22	07/03/22	good study resources & academic doubt session
PRIYANKA LAXMAN					
KHOPADE BHICOMI	Bhobita tikawale				
BOJJE TANVI AVINASH					
KUCHEKAR YASHI					
RAJESH					
KULKARNI MAYUR			13/02/22	20/03/22	online discussion
PRAVEN					
KUMBHAR TELAS					
SHANIKAR					
KUSHARE PRAHOMESH	Mahata Jadhav				
SUNIL					
LONGHE RUTUJA					
PRAVINKUMAR					
MAGDUM PRADNYA					
MAHAVIR					
MAHADIK AKANKSHA					
KISAN	Muhammad Mumbar				
MAHAJAN SUMIT					
PRALHAD					
Batch D					



MAHAMUNKAR ISHA
SUHAS
MANDAL KILUSHI
RAJKUMAR
MANDLIK ARPITA
RAJENDRA
MAZIRE SAKSHI
YASHWANT
MEMANE SAKSHI
SHAIKESH
MOHRE ANUJ
BHAGWAT
NAGAPURE VAISHNAVI
NANDKISHOR
NIRHOT SURAWANI
DEEPAK
PADHYE SAMRUDDHI
RANJEV
PARSAWAT ISHKA
MANOJ
PAWAR ABHISHEK
SHEWALAL
PAWAR ANUPAMA
RAMESH
PRABHUNE MANSI ANIL
PUNEKAR JAI VIKAS
PURANIK AVANTI ATUL
PURBHIT MANSI VINOD
RATHOD MANSI
THANARAJAM

7/10/21	12/1/22	Introduction College discuss	Other complete G-Kans college projects etc.
6/10/21	10/2/22	introduction college subject papers	Doubts arise
		Introduction to college admission boards & projects Discussion of various scholarship, banking & E-learning & books	Doubts arise learned & issues arise resolved
20-5-21	30-4-22	Introduction about College, discussion about college Policy Schedule, Reference books.	clearing doubts & PDF sharing Project information GPAT Study



Other complete
G-Kans college
projects etc.

Doubts
arise

Doubts arise
learned &
issues arise
resolved

clearing doubts
& PDF sharing
Project information
GPAT Study

SABALE SAYALI	Maitreyee Upadhye	20-4-22	Seminars on various subjects related to the course.
SURESH			
SABOO JAYASHREE	Sona Baidote	11/7/22	GCEB-2021 College projects - Study material, displaying of digital music importance of Bharatmata
SALGAR POOJA			
BASAVRAJ			
SALI VAISHNAVI			
MANOJ			
Batch E			
SAPKAL ISHWAR			
SUNDAR			
SATISH ADITYA			
SANJAY			
SHEDE VAISHNAVI ANIL	OM Nagdas	25-10-21	Preparation of substance Thermodynamics and calorimetry
VIDAY			
SHEETH RAJAS SAMEER	Pragada Ravi	3/2/22	Mentor experience about college, activity of cell, photosynthesis, respiration, etc.
SHINDE SHREYATI			
GORAKH			
SHINDE SOHAM			
DIGAMBARA			
SHIRKE JYOTIJA SHINDE			
SHITOLE VAISHNAVI			
MUKUND			
SINGH SWETA			
SANDAYKUMAR			
SOLWANE GAURI	Pranshu Utisnar	24/10/21	Capat related questions. College information Exam pattern
MALOMI			
SONAWANE VISHAKHA	Kiran Honkaran	28.10.21	All doubts resolved
YOGESH			
SHIRWANE ANSHI			
YASHSHI HARJAN			
SWAMI OMPRAKASHI			
VISHWANATH			

15-1-22	20-4-22	Seminars on various subjects related to the course.
18/12/21	11/7/22	GCEB-2021 College projects - Study material, displaying of digital music importance of Bharatmata
25-10-21	25-10-21	Preparation of substance Thermodynamics and calorimetry
25/5/21	3/2/22	Mentor experience about college, activity of cell, photosynthesis, respiration, etc.
22/5/21	24/10/21	Capat related questions. College information Exam pattern
		All doubts resolved

Atyapada

Solu

App

Uttar

Pranshu

Pranshu



THOMBARE PRACHI	Dr.SVT	5/5/2011	22/10/202	3 part related discussion of cypers
DATTATRAY				
THOMBARE RASIKA				
VAMAN				
VIBHUTE VAISHNAVI				
PRAVIN				
WABLE SAKSHI				
KALURAM				
WAGHMAIRE				
PRATIKSHA MAHADEV				
WAGHMAIRE NAVNI				
MUKINDA				
ZAWARE SHRUTI				
SANTOSH				

Ready

Bhageshri Patil

Talbot Patkar

(Signature)



Principal
AISIS College of Pharmacy
Pune-1

