

#### Mechanism for Submission of online/offline students grievances

# **Offline Students Grievance System**

All committee's constitutions and contact details are displayed on college website and college corridors. Students can register the complaints by application to the Chairman of the committee or committee member.

# **Online Student Grievance System**

**1.** Online form to register grievances is made available on our College website <u>https://aissmscop.com/for-student/grievance-cell/</u>. Students can register their grievance through this form. Also, students can file their grievances through e-mail to <u>contact@aissmscop.com</u>. Screenshot of the same is given below-

| M Inbox (1,802) - pradeep_sonwane × 🗵 Students Corner For Pharmacy St 🗴 +   |                     | ∨ – 0 X                     |
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| National Antiragging helpline no -1800 180 5522<br>& College Antiragging email id:<br>aissmscop.antiragging@gmail.com<br>Register Your Grievances |                     | •                           |
| Your Name*  | Your Email*         |                             |
| Contact No  | Complaint Type      | ·]                          |
| Message   |                     |                             |
| SEM   | ID                  |                             |
|   |                     |                             |
| Important Links   | Quick Links         | Get in Touch                |
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2. Online form to register grievances is made available on Antiragging website (UGC) https://www.antiragging.in/complaint\_register\_form.html Students can register their grievance through this form. Screenshot of the same is given below-





|                                     | REGISTER COMPLAINT           |
|-------------------------------------|------------------------------|
|                                     | Register Your Complaint Here |
| Complaint Category*                 |                              |
| Ragging, Sexual Harassment, Torture |                              |
| Victim Name*                        | Victim's Mobile No.*         |
| Victim Name                         | Victim's Mobile Number       |
| Victim's Email*                     | Victim's Gender*             |
| Victim's Email                      | Male                         |
| Victim's Caste*                     | State (India)*               |
| Victim's ( astex                    |                              |

### **Mechanism of Grievance redressal System**

#### **Redressal Mechanism**

Application received regarding grievance/ ragging/ discrimination by the class teacher /Principal



Application forwarded to grievance redressal cell /Anti-ragging cell/Antidiscrimination cell by the Principal

Issue discussed in presence of all members of grievance redressal cell/Antiragging cell/Anti- discrimination cell.

Issue resolved in grievance redressal meeting /Anti-ragging cell meeting /Antidiscrimination cell meeting & documented in meeting register.

Dr. Ashwini R Madgulkar

Principal AISSMS College of Pharmaey Pune-1



