



AISSMS
COLLEGE OF PHARMACY
IMPARTING EXCELLENCE IN EDUCATION & RESEARCH



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 2(2023-24)

Date	Time	Mode	Venue
8 th December 2023	2.30 pm	Hybrid (online and Offline)	Seminar Hall

The following committee members attended the meeting:-

Sr. No.	Name	Mode of attendance	Designation
1.	Dr. Ashwini R. Madgulkar	In person	Chairperson (Principal)
2.	Shri D. R. Jitkar	Online	Management representative, AISSMS
3.	Dr. Sadanand Kulkarni	Online	IQAC Member (Industry)
4.	Dr. Mrs. Jyutika Rajwade	Online	IQAC Member (Local Society)
5.	Mr. Pravin Langare	In person	IQAC Member (Alumnus)
6.	Ms. Pooja Salgar	In person	IQAC Member (Student)
7.	Mr. P.N. Bhosale	In person	Office Superintendent
8.	Dr. Mrinalini Damle	In person	IQAC coordinator
9.	Dr. MRP Rao	In person	Faculty member
10.	Dr. M.R. Bhalekar	In person	Faculty member
11.	Dr. S.V. Bhandari	In person	Faculty member
12.	Dr. T.S. Chitre	In person	Faculty member
13.	Dr. M.M. Bandiwadekar	Online	Faculty member
14.	Dr. S.V. Gandhi	Online	Faculty member

The following agenda points were discussed in detail and following resolutions were passed.

Subject No. 1: Briefing on the minutes of last meeting

Resolution: The members were briefed about "Minutes of IQAC meeting" dt. 7th Sept. 2023 and the "action taken report".

Subject No. 2: Measures to encourage students to take-up Swayam MOOCs

Resolution: Students of SY and TY B. Pharm. have been instructed to take up MOOCs (of their choice) of minimum 4 weeks duration. To get enrolment details.

Subject No. 3: Result analysis –M. Pharm. exams in 2022-23, B.Pharm. even sem exam May 2023; Proposed plan to improve PO attainment values

Resolution: The process of result analysis and the results were reviewed and found satisfactory. The proposed measures for improving indirect attainment of Program Outcomes were discussed and approved.

Subject No. 4: Review application for research grants in 2023 and their current status, "IIC activities", research/review publications in 2023

Resolution: a) It was noted that out of 11 proposals submitted so far since 2022-23, three are under evaluation, one (SERB-Core Research Grant) is provisionally accepted.
b) Various IC activities completed in 2023-24 include celebration of Institutions Innovation Day, National Entrepreneurship Day, National Education Day, National Pollution Control Day.
c) Publications in calendar year 2023 till 5th Dec are 32 in number.

Subject No. 5: Outcome of weekly review of cleaning; To make the infrastructure facilities viz cabins. Desktop PCs. Internet, cupboards etc available to newly joined staff; To ensure completion of pending general maintenance work for the smooth and effective conduct of all teaching- learning processes; To set up LAN and internet connectivity to the required areas; To ensure maximum utilization of library facilities by all the stakeholders; To plan and start infrastructure augmentation and painting.

Resolution: It was noted that

- a) The cleaning is being done to satisfactory level.
- b) The newly joined staff members were provided the Desktop PCs. Internet, cupboards. New lockers are planned for all newly appointed staff members in staff cabins besides staff room. Identity card printer and new photocopier machines was purchased for office in office and library
- c) All Maintenance work for which requisition was made in general maintenance register are done completed as per requests
- d) Work for restructuring of the LAN networking facility has been started.
- e) Orientation program was organized for newly admitted students Plagiarism demo for PG students and CheckerX, Demo of N List and INFLIBNET journal full text access was organized for PG students.
- f) College painting work is about 70-80% done. Purchase of new Generator, new neon sign board of college, is in process.

Subject No. 6: Encouraging students to participate in co-curricular events and the university, state, national and international sports and cultural events.

Resolution: It was noted that , Students are encouraged to participate at various in co-curricular events. Few of the many events that student have participated are SPPU Pune City Zonal Sport Committee events, Shahu Trophy 2022 Football Tournament, Savitri Bai Phule Pune University, - Swarrang events organised by Student Development Committee and Ferguson College, Competitions by YOUNG INSPIRATORS NETWORK (YIN)

Subject No. 7: Report of International online FDP in collaboration with APTI; Observations in AAA (Academic Administrative Audit) for 2022-23; To review activities as per "College Academic Calendar"; FDPs planned in collaboration with NAAC and with IHHI; To conduct offline training programmes for non-teaching staff; AQAR 2022-23 status.

Resolution: The FDP (with APTI and IHHI) reports were noted, activities as per academic calendar were reviewed.

It was resolved as follows: a) To follow-up for completion of rescheduled activities.

b) To follow-up with NAAC with respect to webinar proposal

c) To schedule and conduct development program for non-teaching staff in Jan 2024.

Subject No. 8: To review Code of conduct; NSS Camp planned at Grampanchayat Vadki in Jan-Feb 2024; Celebration of “No Vehicle Day”, “Constitution Day” and “No pollution Day”

Resolution: It was noted that Code of Conduct was conveyed to students during orientation programme in Sept and Oct 2023 to B.Pharm and M.Pharm. students respectively. NSS Camp is Planned Between 27th January 2023 to 02nd February 2023 @ Hivare Grampanchayat. Various day celebrations have been done as follows: No Vehicle day - 22nd September 2023, Tribute to Victims of 26/11 Mumbai Attack - on 28/11/23, Celebration of Indian Constitution day - 28/11/23, World Pollution Prevention day - 04th December 2023

Subject No. 9: Review of Peer Expert Lectures.

Resolution: It was noted that Peer Expert Lectures have been successfully organised on useful topics.



Dr. M.C. Damle
Coordinator



Dr. Ashwini R. Madgulkar
Chairperson