Statutory Declaration under Section 4 (1) (b) of the RTI Act, 2005
Statutory Declaration under Section 4 (1) (b) of the Right to Information (RTI) Act, 2005

**Particulars of the Organization**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Title</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>01.</td>
<td>Name of the Organization</td>
<td>All India Shri Shivaji Memorial Society’s College of Pharmacy, Pune</td>
</tr>
<tr>
<td>02.</td>
<td>Postal Address</td>
<td>Kennedy Road, Near R.T.O., Pune - 411001</td>
</tr>
<tr>
<td>03.</td>
<td>Website</td>
<td><a href="http://www.aiissmscop.com">www.aiissmscop.com</a></td>
</tr>
<tr>
<td>04.</td>
<td>E-mail</td>
<td><a href="mailto:contact@aiissmscop.com">contact@aiissmscop.com</a></td>
</tr>
<tr>
<td>05.</td>
<td>Phone Nos.</td>
<td>020-26058208, 26058204</td>
</tr>
</tbody>
</table>
| 06.     | Approvals and Affiliation      | Approved by AICTE, PCI, New Delhi and Directorate of Technical Education, Government of Maharashtra, Mumbai  
|          |                                | Affiliated to Savitribai Phule Pune University, Pune                                                                                  |
| 07.     | Honorary Secretary             | Malojiiraje Chhatrapati                                                                                                               |
| 08.     | Principal                      | Dr. Ashwini R. Madgulkar                                                                                                              |

**The particulars of its organization, functions and duties**

To promote the noble cause of education, All India Shri. Shivaji Memorial Society was established in 1918 by Late Shri. Shrimant Chattrapati Shahu Maharaj of Kolhapur and H. H. Late Alija Bahadur Madhavrao Scindia Maharaj of Gwalior. The Society is running around 19 Institutions in different fields of education, and has completed 98 years of meritorious service.

The AISSMS College of Pharmacy was established in the year 1996 with the approval of AICTE, PCI, and Govt. of Maharashtra and affiliated to Savitribai Phule Pune University. College offers following courses
The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.

College timings are from 8.00 a.m. to 5.00 p.m. Library facility is available only for our students from 8.30 a.m. to 4.45 p.m. College will remain closed on Saturday, Sunday and Public holidays. Outsiders can avail library facility with prior permission of library-In-charge and Principal.

Duties and responsibilities of Statutory committees of Institute

a) Anti-Ragging Committee

Anti-ragging In-charge will be Responsible for the following:

1. They will form duty chart & carryout regular checks for any Ragging activity in their areas.
2. They will carry-out surprise checks in probable areas of ragging. In case of any incidence noticed on the spot, assessment of the incidence be made and necessary action to be taken and inform the control cell immediately.
3. Each squad in charge will make detailed duty plan in respect of his squad and forward a list copy of the same to the control room.
4. Every squad in charge will brief all members of his squad about their duties / action regarding anti ragging.
5. In case of inadequacy of the member detailed in their respective teams, they may float additional requirements to the in charge of anti ragging committee.

b) Women Grievance Cell

1. To resolve issues pertaining to girls’/women’s sexual harassment. Statutory Declaration.
2. To equip the female students, faculty and staff members with knowledge of their legal rights.
3. To safeguard the rights of female students, faculty and staff members.
4. To provide a platform for listening to complaints and redressed of grievances.
5. To incorporate hygiene habits and ensure a healthy atmosphere in and around the college.
6. To ensure personality along with academic development of students.
c) Committee for SC/ST

1. To investigate and monitor all matters relating to the safeguards provided for the Scheduled Castes under this Constitution or under any other law for the time being in force or under any order of the Government and to evaluate the working of such safeguards.
2. To inquire into specific complaints with respect to the deprivation of rights and safeguards of the Scheduled Castes.
3. To participate and advise on the planning process of socio-economic development of the Scheduled Castes and to evaluate the progress of their development.

d) Internal Complaints Committee

1. To understand what is Workplace Harassment and how women are prone to it.
2. To know the statutory implication by Indian legislature to control Workplace harassment.
3. To suggest Standard Operating Procedures to transform the organizations as safe workplace for women.

e) Alumni Association Committee

1. Maintaining and updating alumni database.
2. Organizing Annual Alumni Meet.
3. Continuousliasoning with alumni for curriculum enrichment, activities of entrepreneurship development cell etc.

(Dr. Ashwini R. Madgulkar)
Principal
AISSMS College of Pharmacy
Pune-1
Statutory Declaration under the Right to Information Act, 2005

Section 4 (1) (b) under the RTI Act, 2005 covers the statutory declaration of All India Shri Shivaji Memorial Society’s College of Pharmacy, Pune. Website: www.aissmseop.com

The College is approved by Pharmacy Council of India (PCI), New Delhi. It is recognized by Directorate of Technical Education (DTE), Mumbai and affiliated to Savitribai Phule Pune University, Pune. The College has Board of Trustees (AISSM Society), Board of College Development Committee(CDC) and Governing Council as per the provisions. It runs as per the rules and regulations stipulated by PCI, Directorate of Technical Education(DTE), Government of Maharashtra from time to time. The College comes under “Private Self-Financing” category and therefore financial transactions are audited by the Private Auditors. The College has different bodies to maintain all types of discipline in the campus. All the cells or committees of the Institutions are under statutory bodies. The applications under RTI Act along with postal order/demand draft for Rs.10.00 obtained in favour of Principal, All India Shri Shivaji Memorial Society’s College of Pharmacy, Pune may be sent to the Public Information Officer(PIO) or handed over in his/her office, for any information required. All information about the College is open for the public and it can be obtained by a citizen of India.

Names, Designations and other particulars of Public Information Officers:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name</th>
<th>Designation</th>
<th>Appointed As</th>
<th>Contact Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Dr. Ashwini R. Madgulkar</td>
<td>Principal</td>
<td>Appellate Officer</td>
<td>020-26058204</td>
</tr>
<tr>
<td>02</td>
<td>Dr. Santosh V. Gandhi</td>
<td>Professor</td>
<td>Appellate Information Officer</td>
<td>09689932181</td>
</tr>
<tr>
<td>03</td>
<td>Dr. Padmanabh B. Deshpande</td>
<td>Asst. Professor</td>
<td>Public Information Officer</td>
<td>09763740388</td>
</tr>
</tbody>
</table>

(Dr. Ashwini R. Madgulkar)